

# **Privacy Policy**

## Scope of Application

This privacy policy applies to the website vitromusee.ch. This website is operated by Vitromusée Romont.

By using our website, you consent to the processing of your personal data as set out in this privacy policy.

#### Cookies

Cookies are files that your browser automatically stores on your device when you visit our website. Cookies contain a unique, randomly selected identification number (an ID) that can be used to distinguish individual visitors from others, but without identifying them.

You have the option of preventing the cookie from being stored on your device by adjusting the settings in your browser.

When you visit our website, a pop-up window will show you the cookies used and offer you the option of accepting or rejecting them all or selecting the types of cookies you accept.

#### Use and Disclosure of Personal Data

The personal data you provide when registering for an event will be used by Vitromusée Romont exclusively for processing the registration and for statistical purposes. Correspondence relating to the registration will be archived for internal reference. The data will not be used for purposes other than those listed here, and the data will not be shared with third parties, with the exception of newsletter registration. Your newsletter registration details (first name, name and e-mail address) are used by mailchimp.com to process the automated mailings.

### Right to Information

You have the right to obtain free information about your stored data and the purpose of data processing. You also have the right to have your personal data corrected and deleted. You can send these requests to: <a href="mailto:info@vitromusee.ch">info@vitromusee.ch</a>.

# **Responsibilities and Contact**

You can send any concerns about data protection and requests for information, correction or deletion of your personal data to the address below. We may require a written request and proof of identity of the applicant.

Contact: <u>info@vitromusee.ch</u> or

Vitromusée Romont Rue du Château 108b Case postale 150 1680 Romont